



TRAINING PROGRAM

IMPROVE YOUR GENERAL AND BUSINESS FRENCH SKILLS (A1 to C2)

Duration: 20 to 60 hours, depending on the learner's level and objectives.

Target Audience: General public

Prerequisites: None – a placement test is conducted before the start of the training.

Trainer: Stéphane CLÉMENT

Format: In-person / Remote / Hybrid

Location: 11 Rue de Courtalin, Building C, 1st Floor, 77700 Magny-le-Hongre, France / your address

Training Manager: Stéphane CLÉMENT

Objectives

- Develop speaking and writing skills.
- Gain confidence, accuracy, and fluency.
- Understand and produce messages appropriate to the learner's level.
- Use English in everyday and professional situations.

Operational Objectives by level (DILF, DELF or DALF)

A1 – Beginner

- Introduce oneself and ask simple questions.
- Understand short and familiar sentences.
- Use basic grammatical structures.

A2 – Elementary

- Describe simple activities and needs.
- Understand everyday information.
- Write short messages.

B1 – Intermediate

- Take part in simple conversations.
- Understand the main points of spoken or written messages.
- Write simple professional emails.

B2 – Upper Intermediate

- Communicate confidently in most situations.
- Understand a variety of documents.
- Argue, qualify, and persuade effectively.





C1 – Advanced

- Communicate fluently and spontaneously.
- Understand complex and technical content.
- Produce sophisticated professional texts.

Training Content

Oral Skills

- Listening comprehension (audio materials, videos, dialogues).
- Speaking practice (role plays, real-life scenarios).
- Pronunciation, intonation, and rhythm.
- Everyday and professional conversation.

Written Skills

- Reading comprehension (articles, emails, documents).
- Professional writing (emails, notes, presentations).
- Structuring written and spoken communication.

Grammar & Structures

- Verb tenses appropriate to the learner's level.
- Modals, linking words, and complex structures.
- Correction of recurring errors.

Vocabulary

- General vocabulary (daily life, travel).
- Professional vocabulary (meetings, projects, management).
- Job-specific vocabulary (according to the learner's needs).

Teaching Methods

- Communicative and action-oriented approach.
- Real-life simulations and practical situations.
- Authentic materials (videos, articles, podcasts).
- Interactive exercises.
- Adaptation to individual levels and objectives.
- Regular feedback.

Assessment Methods

- **DELFDALF placement test** before the training.
- Continuous assessment (oral and written).
- Professional role-play and practical situations.
- Final evaluation of the level achieved.



- Certificate of completion.

Access Conditions and Timeframe

- Enrollment within 30 days, depending on funding arrangements.
- Training is available in-person, remotely, or in a hybrid format.
- Preliminary interview to define objectives.

Fees

Fees are available upon request through the SCC 2026 pricing sheets.

Accessibility

Our training programs are open to everyone. If you have specific needs, particularly related to a disability, please inform our Disability Coordinator, Stéphane CLÉMENT, at contact@stephane-clement.com so that we can adapt the training to your requirements.

For more information about support services, please consult:

[Mon Parcours Handicap](#) • [Agefiph](#)

Registrations are processed upon request. It is recommended to register at least 7 days before the start of the training to guarantee a place.